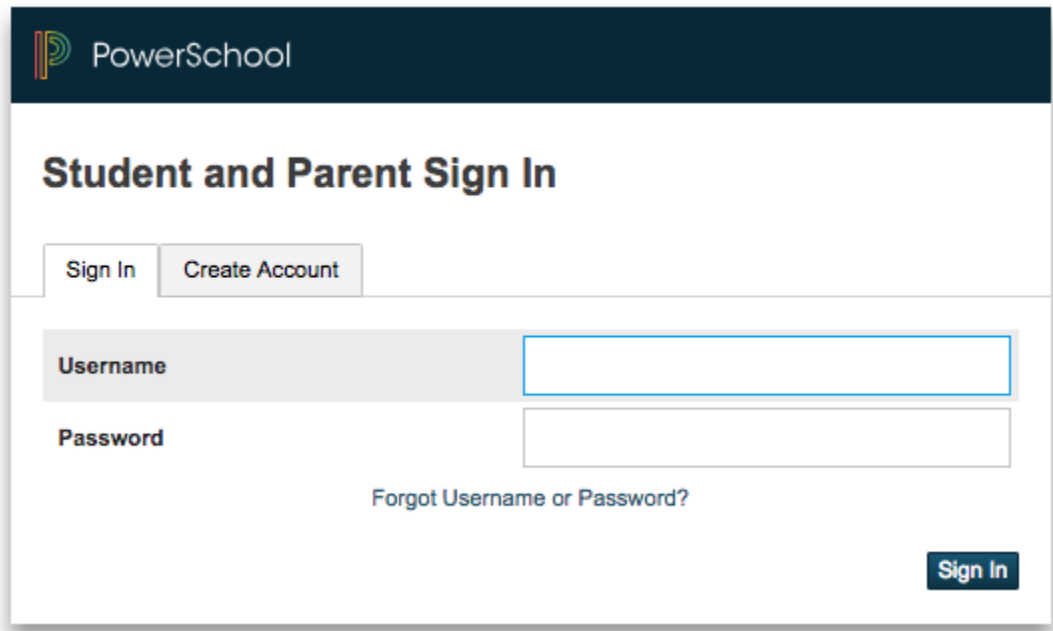


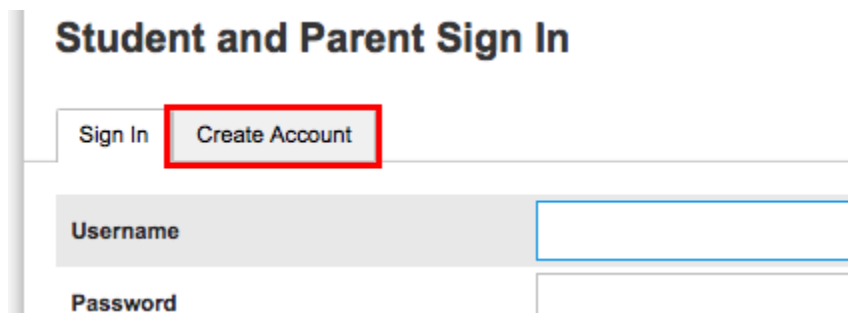
How-To: Setup Powerschool Parent Portal

1. Navigate to ps.norris.k12.ca.us on your internet browser and you will come to the following page.



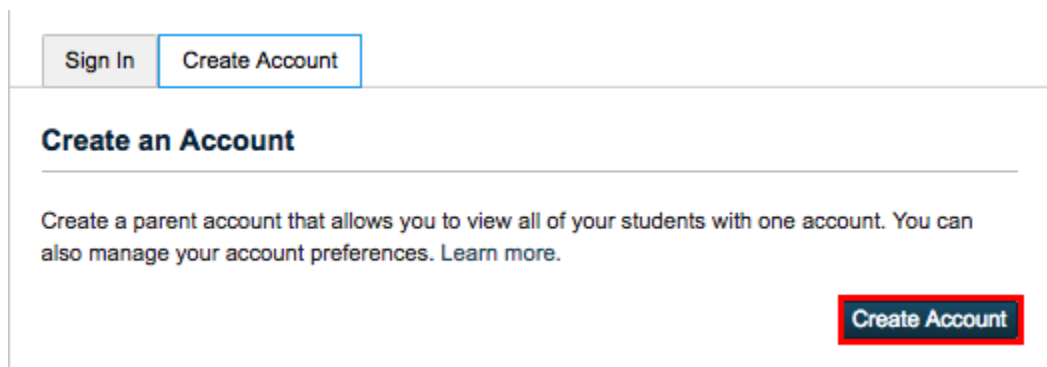
The screenshot shows the PowerSchool login page. At the top is the PowerSchool logo. Below it is the heading "Student and Parent Sign In". There are two tabs: "Sign In" and "Create Account". Below the tabs are two input fields labeled "Username" and "Password". Below the password field is a link that says "Forgot Username or Password?". At the bottom right is a "Sign In" button.

2. Next, select the "Create Account" tab.



This screenshot is similar to the previous one, but the "Create Account" tab is highlighted with a red box. The "Sign In" tab is also visible.

3. Then click the "Create Account" button.



The screenshot shows the "Create an Account" page. At the top are two tabs: "Sign In" and "Create Account". Below the tabs is the heading "Create an Account". Below the heading is a paragraph of text: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)". At the bottom right is a "Create Account" button, which is highlighted with a red box.

4. Fill in the details of your new account as well as add any of your students to link to your page. Your student's access ID and password are available through your student's teacher or school site office.



Create Parent Account

Parent Account Details

First Name	
Last Name	
Email	
Desired Username	
Password	
Re-enter Password	

Password must: •Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

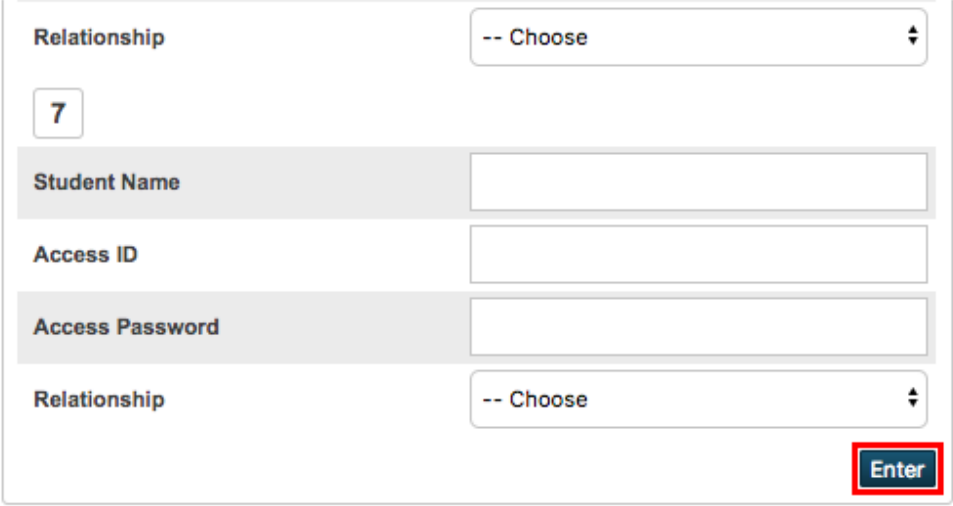
1

Student Name	
Access ID	
Access Password	
Relationship	-- Choose 

2

Student Name	
Access ID	
Access Password	

5. Once you've entered in all of the information, scroll down and press "Enter"

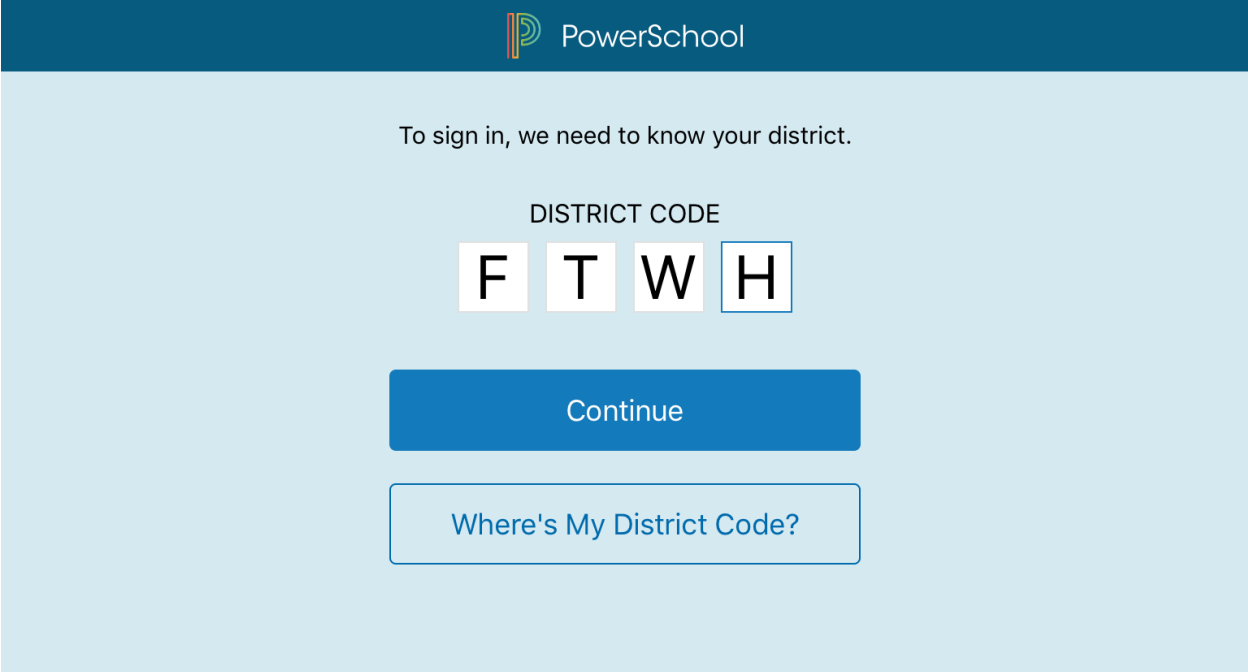


The registration form contains the following fields and controls:

- Relationship**: A dropdown menu with "-- Choose" as the selected option.
- 7**: A small box containing the number 7.
- Student Name**: A text input field.
- Access ID**: A text input field.
- Access Password**: A text input field.
- Relationship**: A second dropdown menu with "-- Choose" as the selected option.
- Enter**: A button located at the bottom right of the form, highlighted with a red border.

6. You've now created your account and are able to sign in using the username and password you chose earlier.

You are welcome to download the Powerschool app(not required) and sign in on a mobile device after you have completed these steps. The login screen on a mobile device will prompt you for a district code the first time you launch the app, which is: **FTWH**



The login screen features the following elements:

- PowerSchool**: Logo and brand name at the top.
- To sign in, we need to know your district.**: Instructional text.
- DISTRICT CODE**: Label above the input fields.
- F T W H**: Four input fields, each containing one letter of the district code.
- Continue**: A blue button to proceed with the login.
- Where's My District Code?**: A link to find the district code.